

September 9, 2016 Release

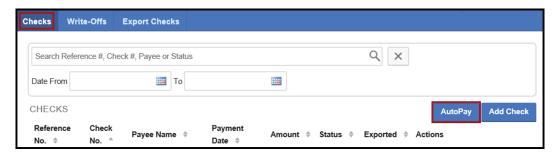
We are excited to announce enhancements that streamline the EZLynx Accounting billing processes. The process upgrades include an AutoPay function, check and deposit detail reports, and invoice memos. We aim to provide a better user experience.

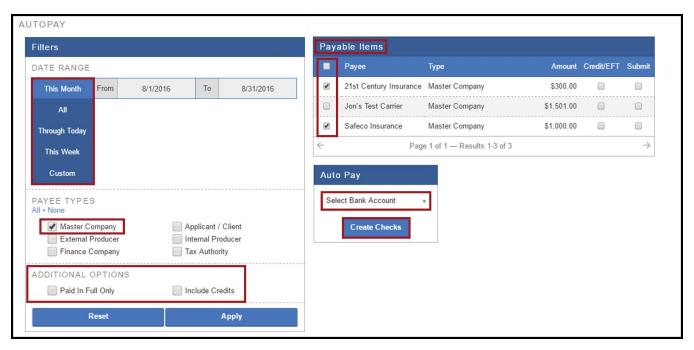
## **Highlights**

- AutoPay
- Direct Bill Payment/Sweep Account
- "Send to QuickBooks" Eliminated
- Check Detail Report
- Printable Deposit Summary
- Add Line Item Fees to Receipts
- Invoice Memo Field

#### **AutoPay**

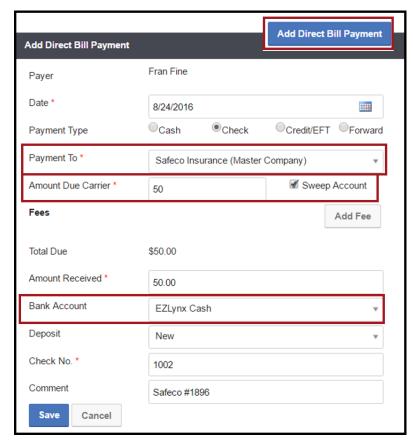
Create multiple checks for various payees from open payables in a single step. Filter Payable Items by payable due date, payee type, or payments received from the Applicant.







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### Add Direct Bill Payment/Sweep Account

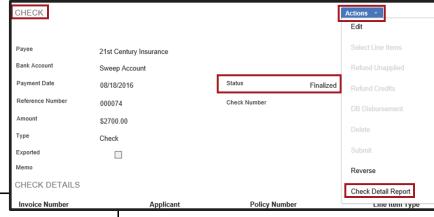
Record a check payable to a carrier while entering a Direct Bill cash payment receipt. Simply check the "Sweep Account" box on the Add Direct Bill Payment box to record and finalize a master company EFT check payment.

### "Send to QuickBooks" Eliminated

We've standardized the posting of payments and eliminated the need for the "Send to QuickBooks" checkbox.

#### **Check Detail Report**

Viewing a detailed check breakdown is an important part of an office's daily business. The new Check Detail Report can be used to print check details; helpful when there are too many to fit on the check stub.



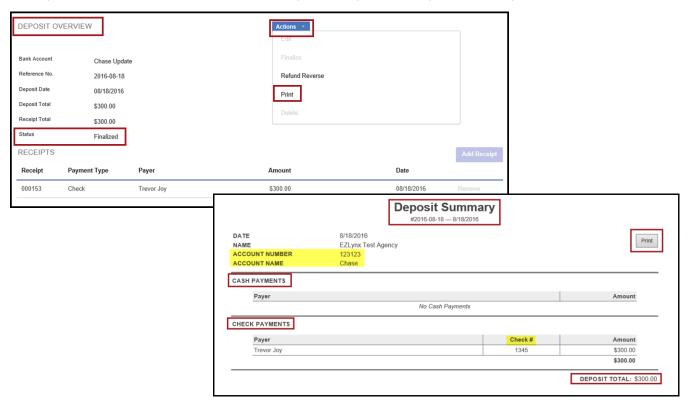
**Check Detail Report** REFERENCE NUMBER: 000074 Print \$2,700.00 AMOUNT: PAYMENT DATE: 8/18/2016 CHECK DETAILS Applicant Policy No. Inv. Eff. Date Invoice No. 4/6/2015 000009 \$1.350.00 13452135 4/6/2015 000009 \$1,350.00 Trevor Joy TOTAL: \$2,700.00



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# **Printable Deposit Summary**

To help maintain the office's cash flow, we now provide a printable deposit summary.



### Add Line Item Fees to Receipts

With this EZLynx Accounting release, users can add line items to receipts; no more need to create an invoice to collect a fee.

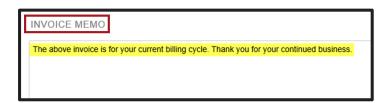




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#### **Invoice Memo Field**

Include memos on outgoing invoices. This great customer relations component adds another means of customer communication.



#### **Additional Improvements**

- Print a Pending Invoice
- Streamlined workflows
- Upgraded functionality
- Improved bill payment management
- Increased safety features for reporting and error notifications

### **Bug Fixes**

- Now able to reverse a receipt associated with a submitted check
- Can select payee from DB Cash Payment Receipt Actions
- System now displays a warning message when entering a payment to a closed month

Questions? Contact <u>accountingsupport@ezlynx.com</u>.